



DRAFT MINUTES of the MEETING of LEZANT PARISH COUNCIL held at TREBULLETT METHODIST CHURCH HALL on TUESDAY 09 MAY 2023 at 7:30PM.

Present: Cllr(s): Neil Burden; Julie Dinnis; Val Hill (Chairperson); Tim Minson; Ian Nash; Steve Simmons; Tom Unwin; Irene Wood

In attendance: Sam Inman (Clerk); 0 members of the public

Item No		Action by
23.077	Apologies for absence: Cllr(s): Peter J Cairns; Godfrey Holter; Adrian Parsons (CC)	-
23.078	Election of a Chair. It was proposed by Cllr Nash, seconded by Cllr Unwin and RESOLVED that Cllr Valerie Hill be re-elected as Chair. Cllr Hill duly signed the Declaration of Acceptance of Office. Election of a Vice-Chair. It was proposed by Cllr Nash, seconded by Cllr Minson and RESOLVED that Cllr Irene Wood be elected as Vice-Chair.	-
23.079	Declarations of Interest: None made.	-
23.080	Representations from the Public: None in attendance.	-
23.081	Cornwall Councillor's Report – to receive a report from Cllr Parsons. Cllr Parsons was not in attendance. His report had been circulated to Councillors prior to the meeting. After discussion, the clerk was asked to pass on to Cllr Parsons that Members would be interested in hearing about other areas during his next report such as the final agreement on car parking/ charges and updates on children's homes & social services.	Clerk
23.082	Confirmation of the Minutes. Cllr Wood asked that agenda item 23.060 be amended to read ' A number of residents were in attendance regarding PA23/01030 & PA23/01807 '. The item was corrected and it was proposed by Cllr Nash, seconded by Cllr Burden and RESOLVED that the minutes of the meeting held on 13 April 2023 should be approved and signed by the Chair.	-
23.083	Matters Arising from the Previous Meeting: a) Butter Well at Larrick – to report any update on maintenance. Cllr Simmons reported back on the proposed work and likely costs including: batons; rafters; slates & nails. Cllr Simmons agreed to liaise with Cllr(s) Cairns and Minson to identify and finalise costs. Carried forward to 13.06.23.	PJC/ SS/ TM

	<p>b) Preventing Damage to the Greens at Lezant War Memorial & Rezare – <i>to provide any update on stones to be provided by Greystone Quarry.</i> No update had been received from the Quarry. Cllr Cairns had informed the Chair prior to the meeting, that he would follow this up.</p> <p>c) Damaged Gate at War Memorial – <i>to provide any update.</i> It was noted that Bespoke Metal Engineering had been out to inspect the damaged gate. No indication of timings had been provided. The clerk would follow up.</p> <p>d) To Consider Removal of Shed at Trebullett Green – <i>to agree any action/ associated costs.</i> A quote to remove the shed and its contents had been received (£200 - £250 approx.). It was noted the contractor was unable to give firm figures until they were able to see exactly what was stored in the shed. In addition, they would prefer to wait to provide a quote to remove the concrete base until after the shed is removed and the condition/ structure of the base was established. After discussion, it was proposed by Cllr Cairns, seconded by Cllr Dinnis and RESOLVED that the clerk should write to the family of the previous owner of the shed asking if they would be prepared to make a financial contribution towards costs.</p> <p>e) Longstones – <i>to provide update.</i> Prior to the meeting an email had been circulated from the Cornwall Council Archaeologist. They confirmed a meeting had taken place with the Estate Manager at Greystone Quarry to discuss the re-siting of the stones. At the meeting the following had been agreed: the new location; the proposed method of working; an information panel; and the likely timetable. It was reported that the plan was to move them in July and the Archaeologist (CC) would be on site to assist.</p> <p>In addition, they would be liaising with the Estate Manager regarding the wording of the information panel. It was noted that Lezant Parish Council was invited to pass on any information they considered relevant. After discussion, no areas were identified to be included on the information board. It was agreed the clerk should reply informing the Archaeologist (CC) of this and thanking them for all their continued interest/ effort.</p> <p>It was further noted that Trekenner School had been approached by the Archaeologist (CC) to ask whether they would like to be involved in creating a time capsule to be sited with the stones.</p> <p>f) Defibrillator at Larrick – <i>to provide any update/ action.</i> It was confirmed that the clerk had submitted the application. Cllr Simmons was thanked for his efforts.</p> <p>g) Annual Parish Meeting. It was noted that the representative from SpeedWatch was unlikely to be in attendance. Councillors were reminded that the meeting would be held on Tuesday 30 May (7pm, Trebullett).</p>	<p>PJC</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
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23.084	<p>Playground Equipment & Maintenance – to agree any action/ associated costs.</p> <p>a) Monthly Safety Inspection Reports. Cllr Nash had completed the monthly safety inspection at Jubilee Field. Cllr Cairns confirmed the inspection at Trebuletts would be undertaken shortly.</p> <p>b) Remedial Work to Basketball Backboard – <i>to agree any action/ associated costs.</i> The clerk had been in contact with a contractor regarding renovating the backboard. They had inspected it and recommended that a new (more durable) board was purchased as the cost to repair the original would likely be higher than a replacement (due to the current cost of materials). It was agreed that the clerk should look into options for the next meeting.</p> <p>c) Installation of Play Tower. To agree post installation safety inspection. The Chair reported that the play tower was in the process of being installed. Before work commenced Cllr(s) Hill and Nash had met with Green Scheme, on site, to go through the project details.</p> <p>The clerk asked permission to arrange a post installation safety inspection (cost of £375). After discussion, it was proposed by Cllr Unwin, seconded by Cllr Simmons and RESOLVED that the clerk arrange the inspection.</p>	Clerk Clerk																																
23.085	<p>Lezant Horticultural Society Request for Grant Towards Annual Show 2023. It was proposed by Cllr Nash, seconded by Cllr Unwin and RESOLVED that an award of £150 be made to Lezant Horticultural Society.</p>	Clerk																																
23.086	<p>Finance:</p> <p>a) To Approve Financial Statements for Current and Taxi Accounts It was proposed by Cllr Unwin, seconded by Cllr Nash and RESOLVED that the financial statements were approved.</p> <p>b) To Approve Accounts for Payment It was proposed by Cllr Unwin, seconded by Cllr Nash and RESOLVED that the accounts were approved for payment.</p> <table border="1" data-bbox="320 1534 1257 1917"> <tr> <td>09.05.23</td> <td>Room Hire (Trebuletts) 05.05.23</td> <td>online</td> <td>£20.00</td> </tr> <tr> <td>09.05.23</td> <td>Clerk Expenses (April)</td> <td>online</td> <td>£29.85</td> </tr> <tr> <td>09.05.23</td> <td>Taxi - R Steinbichl (Mar 23)</td> <td>chq 389</td> <td>£16.00</td> </tr> <tr> <td>09.05.23</td> <td>Taxi - R Steinbichl (Apr 23)</td> <td>chq 389</td> <td>£25.00</td> </tr> <tr> <td>09.05.23</td> <td>Taxi - M Nolan (Mar 23)</td> <td>online</td> <td>£64.00</td> </tr> <tr> <td>09.05.23</td> <td>Taxi – M Nolan (Apr 23)</td> <td>online</td> <td>£50.00</td> </tr> <tr> <td>09.05.23</td> <td>Taxi – M Harris (Apr 23)</td> <td>chq 388</td> <td>£65.00</td> </tr> <tr> <td>09.05.23</td> <td>Transfer Taxi Grant from C/A to T/A</td> <td>online</td> <td>635.00</td> </tr> </table>	09.05.23	Room Hire (Trebuletts) 05.05.23	online	£20.00	09.05.23	Clerk Expenses (April)	online	£29.85	09.05.23	Taxi - R Steinbichl (Mar 23)	chq 389	£16.00	09.05.23	Taxi - R Steinbichl (Apr 23)	chq 389	£25.00	09.05.23	Taxi - M Nolan (Mar 23)	online	£64.00	09.05.23	Taxi – M Nolan (Apr 23)	online	£50.00	09.05.23	Taxi – M Harris (Apr 23)	chq 388	£65.00	09.05.23	Transfer Taxi Grant from C/A to T/A	online	635.00	Clerk
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	<p>c) Insurance - <i>to agree renewal</i>. A list of assets had been circulated and agreed prior to the meeting. It was noted that the Sports Shelter at Jubilee Field (which is the responsibility of Trekenner School) was currently covered under the Lezant Parish Council insurance policy. Councillors were asked to consider whether they wanted this to remain on the Parish Council schedule. After discussion, it was proposed by Cllr Nash, seconded by Cllr Burden and RESOLVED that Lezant Parish Council would opt for a 3-year long term agreement (LTA) with Zurich - the policy to <u>include</u> the sports shelter at Jubilee Field.</p> <p>d) Emptying of Trekenner Dog Waste Bin – <i>to agree costs 2023</i>. Lezant Parish Council had originally agreed a fortnightly contract with Biffa. The clerk had been notified that as of April 23 Biffa will only collect on a weekly basis – at a cost of £5.54 per week. After discussion, it was proposed by Cllr Unwin, seconded by Cllr Dinnis and RESOLVED that the weekly service be accepted.</p>	Clerk
23.087	<p>Planning Applications and Related Matters.</p> <p>a) To consider a response to consultation by the Planning Authority:</p> <p>i) Application: PA23/03053: Erection of an extension to existing chill building [B8 use]. Treburley Abattoir. After discussion, it was proposed by Cllr Unwin, seconded by Cllr Minson and RESOLVED that the clerk should respond to the Planning Authority (Cornwall Council) stating that the Members of Lezant Parish Council support the application (PA23/03053).</p> <p>b) Any other applications received. <i>To report any planning applications and/or pre application planning submissions advised prior to the evening of the meeting.</i> N/A</p> <p>c) Status of previous applications. <i>To report decisions of the planning authority for Lezant Parish received prior to the meeting.</i></p> <p>i) PA23/01128 Approved. Lowley Cottage, Rezare</p>	Clerk
23.088	<p>Highways – <i>to agree actions and expenditure on any issues arising on the roads.</i></p> <p>a) Information on Speed Monitoring Signage. Prior to the meeting the clerk had circulated an email from the Highways Manager regarding signage. The clerk was asked to check when it might be possible to have the VAS in the parish.</p> <p>b) The clerk had contacted the Highways Manager regarding the A388 Feasibility Report. They had responded that it was in the final stages of its sign off and would likely be made public and shared with all relevant Stakeholders within the next two weeks</p>	Clerk

23.089	<p>Footpaths - to agree actions and expenditure on any issues arising on the footpaths.</p> <p>a) The clerk was asked to follow up on the Clam End footpath</p>	Clerk
23.090	<p>Correspondence</p> <p>a) Tamar Toll Action Group Request for Letter of Support. A request had been made for a letter of support, that could be added to the Group's Facebook page. It was proposed by Cllr Minson, seconded by Cllr Wood and RESOLVED that the clerk should write a letter of support on behalf of Members.</p> <p>b) Request by Trainline for Link to be put on Lezant Parish Website. A request had been made that a link to their website be included on the Lezant Parish website. It was proposed by Cllr Unwin, seconded by Cllr Dinnis and RESOLVED that the clerk could include the link.</p> <p>c) An email had been received informing Councillors that the first Lanson & Caradon Inaugural Community Area Partnership Meeting would take place on Thursday May 25, 2023. Noted.</p>	Clerk Clerk
23.091	<p>Parish Business:</p> <p>a) Resident Raised Issue Regarding Verge Maintenance at Treburley. The clerk had been informed that a resident had mowed a large area of the verges at Treburley resulting in all the daffodils on this stretch being cut down prematurely. Councillors agreed that as Cornwall Council maintained this verge the clerk should contact Highways to ask who instructed the resident to cut.</p>	Clerk
23.092	<p>Any other business brought by members for the next Parish Council Meeting.</p> <p>a) The clerk was asked to contact Cornwall Council regarding overgrown verges and roadside hedges in the parish.</p> <p>b) Cllr Burden asked about issues relating to the Treburley Pedestrian Crossing.</p> <p>c) Cllr Burden asked how many parishes responded to the request for funding towards the Launceston Leisure Centre.</p>	Clerk

Annual Parish Meeting 30 May 2023

Next Parish Council Meeting 13 June 2023. Trebullett Methodist Church Hall

There being no further business to transact the Chairperson closed the meeting at 21.08pm

SignedChairperson

Dated.....

A copy of these Minutes can be found on the Parish Council website:
<https://www.lezantparish.org.uk/>